Cleaning Protocols to Help Prevent the Spread of Illness-Causing Germs

The power of prevention is yours.

Disinfect hard surfaces:

Step 1: For heavily soiled surfaces, clean off excess dirt.

Step 2: Thoroughly wet surface by using a disinfecting wipe or disinfecting solution in spray bottle.

Step 3: Allow disinfecting solution to contact surface for minimum contact time (according to the product label), and rinse if necessary.

Step 4: If there's excess disinfectant or water, wipe off and air dry.

A checklist of surfaces to disinfect:

Common Areas
- ☐ light switches
- ☐ door handles
- ☐ water fountains
- ☐ railings
- ☐ chairs and benches
- ☐ tables
- ☐ trash cans
- ☐ floors

Offices
- ☐ desks
- ☐ chairs
- ☐ keyboard
- ☐ computer mice
- ☐ telephones
- ☐ light switches
- ☐ trash cans
- ☐ floors

Conference Rooms and Classrooms
- ☐ desks
- ☐ chairs
- ☐ counters
- ☐ keyboards
- ☐ computer mice
- ☐ telephones
- ☐ light switches
- ☐ trash cans
- ☐ floors

Kitchens and Cafeterias
- ☐ tables
- ☐ chairs
- ☐ vending machines
- ☐ cash registers
- ☐ water coolers
- ☐ sinks
- ☐ refrigerator exteriors
- ☐ microwave exteriors
- ☐ trash cans
- ☐ floors

Bathrooms
- ☐ sinks
- ☐ faucets
- ☐ counters
- ☐ toilets and urinals
- ☐ door handles
- ☐ dispenser pulls
- ☐ light switches
- ☐ trash cans
- ☐ floors

Spread Prevention

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